

**DESIGN REVIEW BOARD
MINUTES OF MEETING
August 11, 2021**

MEMBERS PRESENT: Scot Draughn, Dana Gehman, Michael Lynch, Melissa Marino, Michael Nickoson, Matt Stiffler, Chad Wolniewicz

OTHERS PRESENT: Steffanie Harrison, Tim Kling, Kevin Fairchild, John Lucas, Mike McCarthy, Kathy Young, John Cunningham, Tracia Cintron, Stephanie Van Bourgondien, Ashley Gaver

APPROVAL OF THE MINUTES: The minutes from the June 16, 2021 meeting were approved as submitted.

CITIZEN COMMENTS:

REPORT OF ADMINISTRATION:

HOME IMPROVEMENT GRANT:

1. **Home Improvement Reimbursement Grant Application (HIRG):** An application for roof replacement located at 400 Palm Drive in the SRD (Suburban Residential District) zoning district.

Mr. McCarthy presented the application to the board. The roof of the home needs a total replacement; it is the original roof from when it was built.

Motion: Mr. Gehman

VOTE: Mr. Gehman **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Draughn **YES**

Approved 7 - 0

2. **Home Improvement Reimbursement Grant Application (HIRG):** An application for exterior painting located at 503 W. 5th Street in the VRD (Village Residential District) zoning district.

Mr. Cunningham presented the application to the board. The exterior paint of the home will be repainted with the same colors.

Motion: Mr. Wolniewicz

VOTE: Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Draughn **RECUSED**; Mr. Gehman **YES**

Approved 6 - 0

Mr. Draughn recused himself from this vote; the applicant is his next-door neighbor.

NEW BUSINESS:

1. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior building renovations located at 101 N. Cherry Street (United Dairy Farmers) in the NCD (Neighborhood Commercial District) zoning district.

Mr. Lucas and Mr. Kling presented the application to the board. The applicant will be renovating the existing United Dairy Farmers. A combination of brick and painted metal materials will be added to the exterior of the building. The canopy will be painted with complimentary colors. The signage on the building will be updated with LED lights, same size and color of current signage. The existing monument sign will have brick added around the base and painted to match the building. The city requested the current drive location on North Cherry Street be relocated further north down the street away from East Fifth Avenue. Mr. Lucas explained that the drive cannot be relocated because of fuel truck access to the underground tanks. Mr. Lynch suggested the crabapple and honey locust trees be removed. Ms. Marino questioned the material of the canopy columns. The applicant has proposed to paint the columns. Mr. Gehman suggested the columns be sheathed in some type of material rather than just painting them. Mr. Kling will add a brick surrounding to the columns as long as there is enough space.

Motion: Mr. Wolniewicz

VOTE: Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**;
Mr. Draughn **YES**; Mr. Gehman **YES**; Mr. Lynch **YES**

Approved 7 - 0

2. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior building renovations located at 105 S. Main Street in the UC (Uptown Commercial District) zoning district.

Mr. Fairchild presented the application to the board. The applicant is looking to renovate the front of the building; add raised letter signage and add new material. The lower brick work would be painted and the entrance carpet replaced. Four goose neck lighting would illuminate the signage. Ms. Marino suggested to paint the front door black. Mr. Fairchild explained that the store front has a stamped metal front under the current material. Ms. Marino questioned the condition of the metal and would like to see if it could be restored. Mr. Wolniewicz is concerned that the gray color will be too dark; he suggested something lighter and brighter. Mr. Stiffler would not like the brick to be painted. Ms. Marino questioned the time line of the project and suggested to table the vote to explore some of the comments made by board members. Mr. Wolniewicz questioned the intentions of the second story boarded up windows. Mr. Fairchild explained that the second story was not part of the unit that they are renting; the owner has expressed future updates for the rest of the building. Mr. Lynch suggested that the entry carpet be removed. The applicant tabled the paint color of the front façade.

Motion: Mr. Wolniewicz

VOTE: Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**;

Mr. Draughn **RECUSED**; Mr. Gehman **RECUSED**; Mr. Lynch **YES**; Ms. Marino **YES**
Approved 5 - 0

Mr. Gehman recused himself from the vote; Mr. Fairchild is his neighbor.
Mr. Draughn recused himself from the vote; he is friends with the owner of a competitive dance studio.

DISCUSSION ITEMS: Mr. Gehman suggested the city could offer some resources that local entrepreneurs could access to help visualize building renderings and renovations.

COMMENTS OF INDIVIDUAL BOARD MEMBERS: Mr. Wolniewicz thanked both applicants for the renovations with in the city.

ADJOURNMENT: The meeting was adjourned at 7:39 p.m.