

**DESIGN REVIEW BOARD  
MINUTES OF MEETING  
November 10, 2021**

**MEMBERS PRESENT:** Scot Draughn, Michael Nickoson, Matt Stiffler, Dana Gehman, Michael Lynch

**OTHERS PRESENT:** Kathryn Porter-Conley, Drew Conley, Kathy Young, Stephanie Van Bourgondien, Ashley Gaver

**APPROVAL OF MINUTES:** The minutes from the October 13, 2021 meeting were approved as submitted.

**CITIZEN COMMENTS:**

**REPORT OF ADMINISTRATION:** City staff has been working on updates to the Facade Improvement Grant; the application opens on December 1, 2021.

**NEW BUSINESS:**

- 1. Certificate of Appropriateness in the Historic Design Review District:** An application for exterior signage and exterior paint modifications located at 117 E. Fifth Street in the UC (Uptown Commercial District) zoning district.

Ms. Porter-Conley presented the application to the board. The new signage will be hanging on the front of the building, eleven feet from the ground and align between the windows. The front and back sign will have a wood plank design. Mr. Draughn asked the applicant to install the signs in the mortar joints and not in the brick itself. The applicant agreed.

**Motion:** Mr. Nickoson

**VOTE:** Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Draughn **YES**; Mr. Lynch **YES**  
Mr. Gehman **RECUSED**

**Approved 4 - 0**

Mr. Gehman recused himself; he is friends with the applicant

**DISCUSSION ITEMS:**

**INDIVIDUAL COMMENTS OF BOARD MEMBERS:**

**ADJOURNMENT:** The meeting was adjourned at 6:46 p.m.