

**DESIGN REVIEW BOARD  
MINUTES OF MEETING  
April 13, 2022**

**MEETING CALLED TO ORDER:** The meeting was called to order at 6:30 p.m.

**MEMBERS PRESENT:** Robert Anderton, Michael Lynch, Melissa Marino, Lainie Menge, Matt Stiffler, Chad Wolniewicz (arrived late)

**OTHERS PRESENT:** Tom McCarthy, Randy Morris, Donald Morris, Mary Milliken, Mark Patel, Raj Ratel, Brain Conroy, Zeke Bolon, Jager Wood, Tiffany Wood, Craig Gossman, Rick Crago, Nate Lewis, Barbara Parshall, Joe Ruby, Nicole Hall, Ashley Gaver

**APPROVAL OF THE MINUTES:** The minutes from the March 9, 2022 meeting were approved as submitted.

**CITIZEN COMMENTS:**

**REPORT OF ADMINISTRATION:**

**HOME IMPROVEMENT REIMBURSEMENT GRANT:**

- 1. An application for exterior improvements located at 517 E 4th St in the Uptown Single-Family Residential (USF) zoning district.**

Mr. Bolon presented the application to the board. The applicant will be repairing the fence on the property.

**Motion:** Mr. Lynch

**VOTE:** Ms. Menge **YES**; Mr. Stiffler **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**;  
Ms. Marino **YES**

**Approved 5 – 0**

- 2. An application for exterior improvements located at 829 W 5th St in the Village Residential (VRD) zoning district.**

Mr. Wood presented the application to the board. The applicant will be replacing the windows of the home.

**Motion:** Mr. Lynch

**VOTE:** Mr. Stiffler **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**;  
Ms. Menge **YES**

**Approved 5 – 0**

**3. An application for exterior improvements located at 18030 Timber Lane in the Suburban Residential (SRD) zoning district.**

Mr. Lewis presented the application to the board. The applicant will be replacing the exterior garage door.

**Motion:** Mr. Stiffler

**VOTE:** Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Ms. Menge **YES**

**Approved 6 - 0**

**NEW BUSINESS:**

**1. Certificate of Appropriateness in the Historic Design Review District: An application for exterior signage located at 326 E. 5th Street in the Uptown Commercial (UC) zoning district.**

Mr. Gossman presented the application to the board. The applicant is requesting three exterior signs. The first sign, located on the front of the building, is a directional sign for the entrance and parking. Mr. Wolniewicz suggested a different background color for the entry sign. The second sign would be a mural sign at the rear of the building. The applicant asked to be a little flexible and have the option to change out the sign periodically with board approval. Mr. Anderton questioned if the mural sign would turn into a billboard with advertisement. The third sign would be painted on the brick along the patio facing House of Spirits. Some of the board members do not like the phrase 'Beer & Merch'.

**Motion:** Mr. Lynch

**VOTE:** Mr. Wolniewicz **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Ms. Menge **YES**; Mr. Stiffler **YES**;

**Approved with conditions 6 – 0**

**2. Certificate of Appropriateness in the Historic Design Review District: An application for exterior signage located at 112-114 S Main Street in the Uptown Commercial (UC) zoning district.**

Mr. McCarthy presented the application to the board. The applicant is looking to have signage at the front and rear of the building. Mr. Wolniewicz suggested the sign be more rectangular. Mr. Stiffler suggested the sign size be two and a half feet by eight feet and not need a variance. The applicant will work with City staff on the final sign.

**Motion:** Mr. Wolniewicz

**VOTE:** Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Ms. Menge **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**;

Approved: 6 – 0

3. **Certificate of Appropriateness in the Historic Design Review District: An application for exterior building improvements located at 103-105 S Main Street and 113 W 5th Street in the Uptown Commercial (UC) zoning district.**

Mr. Ruby presented the application to the board. The applicant will be restoring the brick exterior, replacing doors, restoring the windows, painting and repairing the roof. Mr. Wolniewicz does not like the black trim; he suggested a lighter color like the historical photos submitted. Mr. Stiffler agreed with a white trim. After much discussion of the window trim color, the applicant will work with City staff if he chooses a different color. The applicant will also work with City staff on replacement of the gutters.

**Motion:** Mr. Anderton

**VOTE:** Mr. Lynch **YES**; Ms. Marino **YES**; Ms. Menge **YES**; Mr. Stiffler **NO**;  
Mr. Wolniewicz **NO**; Mr. Anderton **YES**

**Approved 4 - 0**

4. **Certificate of Appropriateness in the Historic Design Review District: An application for exterior building improvements located at 118 W 6th Street in the Uptown Commercial (UC) zoning district.**

Mr. Morris presented the application to the board. Mr. Morris and his wife recently purchased this property, it is the oldest brick house in Marysville. They will be renovating the exterior; painting the shutters black, replacing the front facade around the door to match existing, the soffit, windows and doors will be repainted with the existing colors and the shingles will be a slate gray color to mimic a slate roof look. The original slate shingles are not in production anymore.

**Motion:** Mr. Wolniewicz

**VOTE:** Ms. Marino **YES**; Ms. Menge **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**;  
Mr. Anderton **YES**; Mr. Lynch **YES**

**Approved 6 - 0**

5. **Exterior Plan/Landscape Plan: An application for a proposed new hotel, parking and associated landscaping located at 1001 Lydia Drive in the Regional Mixed-Use (RMU) zoning district.**

Ms. Milligan presented the application to the board. This will be a four story, ninety-one room Townplace Suites hotel. The applicant will need to go through the Board of Zoning Appeals on the rear setback and signage. Ms. Marino went through staff comments; the applicant was very agreeable. More screening will be added along the rear yard, updates will be sent to City staff.

**Motion:** Mr. Wolniewicz

**VOTE:** Ms. Menge **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Anderton **YES**;  
Mr. Lynch **YES**; Ms. Marino **YES**

**Approved 6 - 0**

**DISCUSSION ITEMS:**

**COMMENTS OF INDIVIDUAL BOARD MEMBERS:**

**ADJOURNMENT:** The meeting was adjourned at 8:23 p.m.