

**DESIGN REVIEW BOARD
MINUTES OF MEETING
May 11, 2022**

MEETING CALLED TO ORDER: The meeting was called to order at 6:30 p.m.

MEMBERS PRESENT: Robert Anderton, Michael Lynch, Melissa Marino, Matt Stiffler, Chad Wolniewicz

OTHERS PRESENT: Rick Crago, Paul Lyda, Zachary Corya, Karen Heflin, JB Heflin, Shawn Levings, Tom McCarthy, Kathy Young, Jason Goodwin, Nicole Hall, Stephanie Van Bourgondien, Ashley Gaver

APPROVAL OF THE MINUTES: There was a minor change to the minutes from April 13, 2022. On agenda item number three, the total votes did not match the roll call vote. Changed vote from five-zero to four-two.

CITIZEN COMMENTS:

REPORT OF ADMINISTRATION:

HIRG Grant Applications:

1. An application for exterior improvements located at 1297 Creekview Drive in the Suburban Residential (SRD) zoning district.

The applicant was not able to attend the meeting. The project is to repair the front porch and step.

Motion: Mr. Lynch

VOTE: Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**

Approved 5 - 0

2. An application for exterior improvements located at 320 Fernwood Court in the Suburban Residential (SRD) zoning district.

Mr. Levings presented the application to the board. He is having the windows of the home replaced.

Motion: Mr. Wolniewicz

VOTE: Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**

Approved 5 - 0

3. An application for exterior improvements located at 1040 Sherwood Avenue in the Suburban Residential (SRD) zoning district.

Mr. Corey presented the application to the board. He is having the garage door replaced.

Motion: Mr. Anderton

VOTE: Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**;
Ms. Marino **YES**

Approved 5 - 0

NEW BUSINESS:

1. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior signage located at 116 S Court Street in the Uptown Commercial (UC) zoning district.

Mr. Lyda, with Sign Affects, presented the application to the board. The applicant will install a simple, non illuminated, engraved sign for the law office. There are three colors; black, white and yellow. The sign will not be installed into the brick, it has a wood surround around the door.

Motion: Mr. Wolniewicz

VOTE: Mr. Wolniewicz **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**;
Mr. Stiffler **YES**

Approved 5 - 0

2. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior signage located at 112-114 S Main Street in the Uptown Commercial (UC) zoning district.

Mr. McCarthy presented the application to the board. The applicant requested a sign at the rear of the building, this will have the same logo as the front sign. Ms. Marino questioned if there would be any lighting; the sign will not have lighting. Mr. McCarthy is looking into painting a mural on the blank wall at the rear of the building.

Motion: Mr. Lynch

VOTE: Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Stiffler **YES**;
Mr. Wolniewicz **YES**

Approved 5 - 0

3. **Certificate of Appropriateness in the Historic Design Review District:** An application for a satellite parking lot expansion located at 300 E. 4th Street in the Neighborhood Commercial (NCD) zoning district.

Mr. Crago presented the application to the board. This property will house Leon's Garage office building and additional parking. Mr. Wolniewicz questioned the storm runoff of the parking lot; the parking lot will have catch basins installed connecting to the City's storm drains. The applicant will submit a variance for parking at the front of the building. The applicant will add one island and additional street trees. There will be a parking sign arch on the Fourth Street entrance; the applicant will work with City staff on the final design. Ms. Marino suggested adding a bike rack. Mr. Anderton questioned the need for a crosswalk across Fourth Street; the applicant will work with City staff to determine the best location.

Motion: Mr. Lynch

VOTE: Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Anderton **YES**

Approved 5 - 0

4. **Exterior Plan/Landscape Plan:** An application for a proposed new restaurant, parking and associated landscaping located at 1305 W 5th Street in the Suburban Commercial (SCD) zoning district.

****THIS APPLICATION WAS WITHDRAWN UNTIL A LATER DATE****

5. **Exterior Plan/Landscape Plan:** An application for a proposed new retail store, parking and exterior improvements located at 750 Coleman's Crossing Boulevard in the Regional Mixed-Use (RMU) zoning district.

Mr. Goodwin presented the application to the board. This will be a new facility for Indian Motorcycle and Polaris. Ms. Marino questioned if the paint colors will match the tenants on either side. The storefront glass will remain the same; there will be new glass garage doors on each side of the entrance. The applicant will be using the existing lighting and trash enclosure. The applicant will need to apply for a variance for signage.

Motion: Mr. Lynch

VOTE: Ms. Marino **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**

Approved 5 - 0

DISCUSSION ITEMS:

COMMENTS OF INDIVIDUAL BOARD MEMBERS:

ADJOURNMENT: The meeting was adjourned at 7:29 p.m.