

**DESIGN REVIEW BOARD
MINUTES OF MEETING
July 13, 2022**

TIME IN: The meeting was called to order at 6:30 p.m.

MEMBERS PRESENT: Michael Lynch, Melissa Marino, Matthew Stiffler, Chad Wolniewicz

OTHERS PRESENT: Sharon Sills, Kathy Young, Catherine Cunningham, Tyler Hall, Mary Sampsel, Chrystal Purnell, Aaron Purnell, Scott Morgan, Brook and Nathan Endres, William McCarthy

APPROVAL OF MINUTES: The minutes from the June 15, 2022 meeting were approved as submitted.

CITIZEN COMMENTS:

REPORT OF ADMINISTRATION:

HIRG Applications:

- 1. An application for exterior improvements located at 835 Hickory Drive in the Suburban Residential (SRD) zoning district.**

Mr. Hall presented the application to the board; he is having the front porch of the home replaced.

Motion to APPROVE: Mr. Wolniewicz

VOTE: Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Lynch **YES**; Ms. Marino **YES**

Approved 4 - 0

- 2. An application for exterior improvements located at 1009 Fairfield Drive in the Suburban Residential (SRD) zoning district.**

Mr. Purnell presented the application to the board; he is having all of the windows to the home replaced.

Motion to APPROVE: Mr. Lynch

VOTE: Mr. Wolniewicz **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Stiffler **YES**

Approved 4 - 0

OLD BUSINESS:

1. **Exterior Plan/Landscape Plan:** An application for a proposed new restaurant (McDonald's), parking and associated landscaping located at 1305 W 5th Street in the Suburban Commercial (SCD) zoning district.

Ms. Cunningham and Ms. Sills presented the application to the board. The applicant made changes based on board member comments from the previous meeting. Outdoor seating, parking islands, planter boxes and textured material were some of the changes presented. Mr. Stiffler is still hesitant of the elevation changes. The applicant will be required to add more parking lot screening along Fifth Street. Mr. Wolniewicz expressed concern with the location of the seating area and thinks the site plan needs to shift south to accommodate seating in the front of the building. Mr. Wolniewicz and Ms. Marino agreed that the brick needs to be a different color. Ms. Sills can provide various color combinations for the brick. The applicant requested to table this application.

Motion to TABLE: Mr. Lynch

VOTE: Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**

Approved 4 - 0

2. **Exterior Plan/Landscape Plan:** An application for a proposed new multi-family residential development, parking and associate landscaping located at 1095 W. 5th Street in the Suburban Commercial (SCD) zoning district.

Mr. Morgan presented the application to the board. The applicant changed some of the building materials to meet zoning code requirements; wood siding replaced some of the vinyl siding, stone and a wood feature was added to the clubhouse. Mr. Wolniewicz suggested changing the style of the roof line and adding stone to the multi-units and using more vibrant colors. Mr. Wolniewicz suggested removing the faux vents on the townhomes and adding cross bars at the top of the gables. Ms. Marino commented on the garage doors of the carriage house; basic four panel doors. The applicant requested to table this application.

Motion to TABLE: Mr. Wolniewicz

VOTE: Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**

Approved 4 - 0

NEW BUSINESS:

1. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior improvements located at 111-113 E 5th Street in the Uptown Commercial (UC) zoning district.

Ms. Sampsel presented the application to the board. The applicant will be replacing all five of the second story windows. The windows will be constructed

of a wood interior with aluminum exterior to resemble the old style. After discussing three different color options, the board members requested the applicant use 'linen'. Depending on how visible the attic is from the outside, Mr. Wolniewicz suggested using a third surface coating on the windows.

Motion to APPROVE: Mr. Lynch

VOTE: Ms. Marino **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Lynch **YES**

Approved 4 - 0

2. Certificate of Appropriateness in the Historic Design Review District: An application for exterior signage located at 121 E 5th Street (Ribbon Box) in the Uptown Commercial (UC) zoning district.

Mr. Endres presented the application to the board. The applicant would like to hang a protruding sign on the front of the building along Fifth Street and update the vinyl window sign. The protruding sign will be mounted in the mortar not the brick. Ms. Gaver explained that the applicant can only have one sign per street frontage; the applicant will have to choose the protruding sign or window sign. The applicant will consider submitting for a variance.

Motion to APPROVE: Mr. Stiffler

VOTE: Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Lynch **YES**; Ms. Marino **YES**

Approved 4 - 0

DISCUSSION ITEMS:

COMMENTS OF INDIVIDUAL BOARD MEMBERS:

ADJOURNMENT: The meeting was adjourned at 8:50 p.m.