

**DESIGN REVIEW BOARD
MINUTES OF MEETING
September 14, 2022**

TIME IN: The meeting was called to order at 6:30 p.m.

MEMBERS PRESENT: Robert Anderton, Michael Lynch, Melissa Marino, Michael Nickoson, Matthew Stiffler, Chad Wolniewicz, Robert Stillion

OTHERS PRESENT: Cristian Bravo, Jose Bravo, Chris and Taylor Mullinax, Scott and Christy McConaughy, Margie Winday, Catherine Cunningham, Larry and Cindy Poling, Sharon Sills, Kathy Young, Gregg Proteh, Jesus Castillo, Aaron Bravo, Tom McCarthy, Stephanie Van Bourgondien, Ashley Gaver

APPROVAL OF THE MINUTES: The minutes from the July 27, 2022 and August 10, 2022 meeting were approved as submitted.

CITIZEN COMMENTS:

REPORT OF ADMINISTRATION:

HIRG Grant Applications:

1. An application for exterior improvements located at 130 N Walnut Street in the Uptown Transitional (UT) zoning district.

Mr. and Mrs. Mullinax presented the application to the board. They will be painting the exterior of their home with the same existing colors.

Motion to approve: Mr. Anderton

VOTE: Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**

Approved 6 - 0

*Mr. Stiffler had not yet arrived at the meeting in time for the vote.

2. An application for exterior improvements located at 217 Todd Court in the Suburban Residential (SRD) zoning district.

Mr. and Mrs. McConaughy presented the application to the board. They will be replacing the garage door of the home.

Motion to approve: Mr. Lynch

VOTE: Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**

Approved 7 - 0

OLD BUSINESS:

1. **Exterior Plan/Landscape Plan:** An application for a proposed new restaurant (McDonald's), parking and associated landscaping located at 1305 W 5th Street in the Suburban Commercial (SCD) zoning district.

Ms. Cunningham and Ms. Sills presented the application to the board. This application has been presented a few times so Ms. Cunningham gave a brief overview of the changes. All landscape requirements have been met. Mr. Stiffler commented that this was a much improved building than what was presented before. The board members admired the updated architecture. Mr. Wolniewicz stated that the stair step roofline along the drive thru side was not necessary; everything else looks good.

Motion to approve: Mr. Wolniewicz

VOTE: Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**
Approved 7 - 0

NEW BUSINESS:

1. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior signage located at 302 E 5th Street in the Uptown Commercial (UC) zoning district.

Ms. Winday, from the sign company, presented the application to the board. Mr. Wolniewicz questioned the meaning of the tagline; the tagline does not translate grammatically correct to English. The board required the applicant to clarify the meaning of the tag line to City staff.

Motion to approve: Mr. Lynch

VOTE: Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**
Approved with conditions 7 - 0

2. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior improvements located at 108-112 W 5th Street and 101-107 N Main St. in the Uptown Commercial (UC) zoning district.

Ms. Poling presented the application to the board. The owner is using the Uptown Facade Improvement Program to help with window repairs and painting the storefronts of the building. The windows on the Fifth Street side and Main Street side are a slightly different color; one is white and the other is off white. The applicant chose a navy color for the doors; darker gray for the columns,

capitals and along the base of the windows. The space above the windows is currently painted glass, the applicant hopes to remove the paint and expose the glass.

Motion to approve: Mr. Nickoson

VOTE: Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**

Approved 7 - 0

3. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior improvements located at 109 N Main Street (Fiesta Grande) in the Uptown Commercial (UC) zoning district.

Mr. Bravo presented the application to the board. The applicant would like to replace the windows and paint the facade of the building; he stated the building used to be white. The original cornice was removed at some point, Mr. Bravo would like to add that back. Mr. Lynch stated that if the brick were in rough shape, he could see painting it; this brick looks great. There is ceramic tile brick on the lower portion of the building, the applicant does not know what is behind the ceramic brick.

Motion to table: Mr. Stiffler

VOTE: Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**

Tabled 7 - 0

4. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior improvements located at 104-106 S Main Street in the Uptown Commercial (UC) zoning district.

Mr. Bravo presented the application to the board. The applicant requested to remove an awning on the exterior of the building. Mr. Wolniewicz verified that the applicant will repair any damaged masonry and mortar where the awning was attached.

Motion to approve: Mr. Stiffler

VOTE: Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**

Approved 7 - 0

DISCUSSION ITEMS:

COMMENTS OF INDIVIDUAL BOARD MEMBERS:

ADJOURNMENT: The meeting was adjourned at 7:51 p.m.