

**DESIGN REVIEW BOARD
MINUTES OF MEETING
May 10, 2023**

TIME IN: The meeting was called to order at 6:30 p.m.

MEMBERS PRESENT: Robert Anderton, Michael Lynch, Melissa Marino, Michael Nickoson, Matt Stiffler, Chad Wolniewicz, Rob Stillion

OTHERS PRESENT: Karen Beasley, Erica Goodwin, Kathy Young, Sam Mullen, Abbi Failla, Anna Bagedes, Tom Scheck, Ethan Frisch, Peter Cortzle, Blair Carmosino, Michael Long, Mike Spencer, Alex Kiwygh, Mary Sampsel, Jonathan Monreal, Jaynew Lambert, Elizabeth Pease, Lucas Streich, Larry and Cindy Poling, Cindy Rausch, Tom McCarthy, Brooke and Nathan Endres, William McCarthy, Stephanie Van Bourgondien, Ashley Gaver

APPROVAL OF THE MINUTES: The minutes from the April 12, 2023 meeting were approved as submitted.

CITIZEN COMMENTS:

REPORT OF ADMINISTRATION: Ms. Gaver requested the Board motion to add two Home Improvement Grant applications to the agenda. Mr. Stillion motioned to add 324 North Maple Street and 554 East Fifth Street to the agenda.

HIRG Grant Applications:

1. An application for exterior improvements located at 462 Maplegrove Drive in the Suburban Residential (SRD) zoning district.

Mr. Monreal presented the application to the board. They will be replacing fourteen existing windows with new white vinyl windows.

Motion to approve: Mr. Wolniewicz

VOTE: Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**;
Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**

Approved 7 – 0

2. An application for exterior improvements located at 324 North Maple Street in the Village Residential (VRD) zoning district.

Mr. Endres presented the application to the board. He will be replacing his existing gravel driveway with concrete. Since his driveway is partially on the neighbor's parcel, Mr. Endres has to receive that property owner's permission and provide that to City staff in order to continue with the project.

Motion to approve: Mr. Lynch

VOTE: Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**;
Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**

Approved 7 – 0

3. An application for exterior improvements located at 554 East Fifth Street in the Uptown Transitional (UT) zoning district.

Mr. Anderton presented the application to the board. There are about twenty-five missing, broken or damaged slate tiles on the roof that need to be replaced. They will be replaced with matching slate tiles.

Motion to approve: Mr. Lynch

VOTE: Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**;
Mr. Anderton **RECUSED**; Mr. Lynch **YES**; Ms. Marino **YES**

Approved 6 – 0

**Mr. Anderton recused himself from voting; he is the applicant.

NEW BUSINESS:

1. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior improvements located at 264 W 5th Street (Marysville Art League) in the Uptown Transitional (UT) zoning district Parcel ID (2900070650000).

Ms. Rausch presented the application to the board. They will be using the Uptown Facade Grant to help make repairs to the building. The gutters and soffits will be replaced and repaired as needed.

Motion to approve: Mr. Wolniewicz

VOTE: Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**;
Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**

Approved 7 - 0

2. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior improvements located at 327 E 5th Street (Lambert Jewelers) in the Uptown Commercial (UC) zoning district Parcel ID (2900110310010).

Ms. Lambert and Ms. Pease presented the application to the board. They will be using the Uptown Facade Grant program to help make repairs to the building; repairs include the roof, porch and chimney. Staff requested to reuse any bricks from the Chimney that are still in good condition; the contractor said the integrity of the used bricks will not sustain over time. Mr. Wolniewicz agreed to use new bricks that match the existing bricks. The porch will be painted and rotten wood replaced.

Motion to approve: Mr. Nickoson

VOTE: Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**;
Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**

Approved 7 - 0

3. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior improvements located at 108-112 W 5th Street and 101-107 N Main St. (Union Block) in the Uptown Commercial (UC) zoning district Parcel ID (2900080680000).

Mr. and Mrs. Poling presented the application to the board. They will be using the Uptown Facade Grant program to help replace the remaining twenty- two windows, two entry doors and exterior painting. The current windows that were replaced several years ago are cream; new windows will be white, the old windows will be painted white to match. There are also several improvements to windows and doors at the rear of the building proposed. Mr. Anderton questioned the zoning code pertaining to this program; all replacement windows need to be wood or vinyl clad wood. There are six widows that were replaced years ago that are vinyl; the proposed new windows would match to keep the building features harmonious.

Motion to approve: Mr. Lynch

VOTE: Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**;
Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**

Approved 7 - 0

4. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior improvements located at 112 S Main Street (Second Chances) in the Uptown Commercial (UC) zoning district Parcel ID (2900090680000).

Mr. McCarthy presented the application to the board. He will be using the Uptown Facade Grant program to help with improvements to the rear of the building. Originally proposed was a concrete board siding on the rear of the building with a six by nine mural. Mr. McCarthy met a muralist in Columbus that could turn the entire rear of the building into a mural. The goal of the mural would be to bring some life to that alley. There will be a roll up door added where the existing trash door is; the roll up door only comes in two colors, the board doesn't have a preference of either color. Ms. Marino likes the idea of the entire rear being a mural; Mr. Anderton agreed, Marysville is lacking in artwork. The applicant tabled the application; he will bring options of murals back for board approval.

Motion to table: Mr. Anderton

VOTE: Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**;
Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**

Tabled 7 - 0

5. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior signage located at 100 S Main Street in the Uptown Commercial (UC) zoning district, Parcel ID (2900090750000).

Mr. Mullen presented the application to the board. This is new signage for a delicatessen in Uptown Marysville. Mr. Wolniewicz agreed with staff about adding some color to the sign; black and white is the color of the brand and all marketing. Mr. Stillion questioned if there is any texture to the sign. Mr. Stiffler would like to see some texture or dimensionality to the sign. Mr. Nickoson suggested adding a black trim around the sign; the rest of the board agreed. The applicant requested to table the application to verify different options with the sign company.

Motion to table: Mr. Nickoson

VOTE: Mr. Lynch **RECUSED**; Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**

Tabled 6 – 0

** Mr. Lynch recused himself from voting; the applicant is his son-in-law.

6. **Certificate of Appropriateness in the Historic Design Review District:** An application for exterior signage located at 115 E 5th Street in the Uptown Commercial (UC) zoning district, Parcel ID (2900090770010).

There was no applicant present; the board voted to table the agenda item until next the meeting.

Motion to table: Mr. Lynch

VOTE: Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**

Tabled 7 - 0

7. **Exterior Plan/Landscape Plan:** An application for a proposed In-N-Out Car Wash commercial development at Cooks Pointe Planned Unit Development, Parcel ID (2900090015080).

Ms. Goodwin presented the application to the board. This will be a new car wash at Cook's Pointe. Ms. Goodwin provided three different site plan options; the board preferred the first option. There is a requirement to have foundation screening; since there is concrete surrounding the building, they added mounding and trees along the sidewalk. Mr. Wolniewicz questioned if the applicant would paint the split face block to help as a water barrier and last longer over time; she will check with the owner, there is an existing location in Kenton that is basically a replica. Mr. Stiffler commented that the building is lacking some architectural design; the front elevation is the only interesting one. The rest of the board agreed with adding more architectural features and

requested to table the application. The applicant will bring different elevation options to the next meeting.

Motion to table: Mr. Lynch

VOTE: Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**

Tabled 7 - 0

8. **Exterior Plan/Landscape Plan**: An application for a proposed industrial/warehouse facility (Ease) located off of Innovation Way in the Manufacturing/Innovation (M/I) zoning district, Parcel ID (2900230580000).

Mr. Long presented the application to the board. This project was approved at the Architecture Review Board. The applicant provided two different corner entry options; the board likes both, the applicant can choose. Mr. Long reviewed the different building materials, architectural features, amount of windows, lighting on the building and landscaping. Mr. Wolniewicz does not like the wood screened trash enclosure; an industrial building like this needs to have something more substantial. Mr. Nickoson agreed. The applicant will work with City staff on landscape requirements. The signage package was approved; the applicant will need to obtain a variance for sign requirements.

Motion to approve: Mr. Lynch

VOTE: Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**

Approved 7 – 0

DISCUSSION ITEMS:

COMMENTS OF INDIVIDUAL BOARD MEMBERS: Mr. Stiffler commented on the landscape mounds for the Woodside Development along Dunham Street; Ms. Gaver will address that with the developer. Mr. Nickoson questioned if the project on Weaver Road just North of Adena Pointe will be required to put in a sidewalk; the City Engineer will follow up with him.

ADJOURNMENT: The meeting was adjourned at 8:50 p.m.