

**DESIGN REVIEW BOARD
MINUTES OF MEETING
June 14, 2023**

TIME IN: The meeting was called to order at 6:30 p.m.

MEMBERS PRESENT: Robert Anderton, Michael Lynch, Melissa Marino, Michael Nickoson, Matt Stiffler, Chad Wolniewicz, Rob Stillion

OTHERS PRESENT: Brian Mathias, Colin Brinkman, Rhiannon Burkhardt, Matt Burkhardt, Zac Romer-Jordan, Sam Mullen, Kathy Young, Stephanie Van Bourgondien, Jeff Beard

APPROVAL OF THE MINUTES: The minutes from the May 10, 2023 meeting were approved as submitted

CITIZEN COMMENTS:

REPORT OF ADMINISTRATION:

OLD BUSINESS:

1. Certificate of Appropriateness in the Historic Design Review District: An application for exterior signage located at 100 S Main Street in the Uptown Commercial (UC) zoning district, Parcel ID (2900090750000).

Mr. Mullen updated the board since the application was presented at the last meeting. After looking at various options, the applicant determined any sign updates would be cost prohibitive at this time. Mr. Wolniewicz stressed that the location of the sign is on a prominent corner of the uptown and suggested a nicer sign.

Motion to approve: Mr. Anderton

VOTE: Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **RECUSED**; Ms. Marino **YES**; Mr. Nickoson **YES**

Approved 6 - 0

** Mr. Lynch recused himself from voting; the applicant is his son-in-law.

2. Certificate of Appropriateness in the Historic Design Review District: An application for exterior signage located at 115 E 5th Street in the Uptown Commercial (UC) zoning district, Parcel ID (2900090770010).

Mr. Burkhardt presented the application to the board. The applicant proposed a simple black awning with white lettering, a classic look. Mr. Stillion questioned if

there would be lighting underneath the awning; no lighting at this time. The sign logo is larger than the sign code allows, the applicant will request a variance.

Motion to approve: Mr. Lynch

VOTE: Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**

Approved 7 - 0

NEW BUSINESS:

1. Certificate of Appropriateness in the Historic Design Review District: An application for architectural and signage changes for Ill Mannered Brewing Company at 117 S Main Street in the Uptown Commercial (UCI) zoning district, Parcel ID (2900090320000).

Mr. Mathias presented the application to the board. This project was previously approved. Two major updates are larger store front windows and a more historic looking projecting sign. The windows will be fourteen feet tall, this allows tons of natural light into the business. Mr. Wolniewicz questioned the structural integrity of the building to accommodate the taller windows; there is an existing beam at the top that will support the window frames. Mr. Stiffler commended the applicant on a much improved architectural design of the building.

Motion to approve: Mr. Stillion

VOTE: Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**

Approved 7 - 0

2. Exterior Plan/Landscape Plan: An application for a proposed monument sign for Project Grow located at 12575 Industrial Parkway in the Manufacturing/Innovation (M/I) zoning district, Parcel ID (2700080170030).

Mr. Brinkman presented the application to the board. This will be an internally lit monument sign; the base will be aluminum instead of concrete. Mr. Wolniewicz prefers a concrete base for durability; Ms. Marino agrees. The sign company does not install concrete bases. Mr. Lynch reminded the applicant of the landscape requirements for monument signs; he recommended that the landscape go all the way around the base of the sign.

Motion to approve: Mr. Nickoson

VOTE: Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **NO**; Mr. Stillion **YES**

Approved 6 - 1

DISCUSSION ITEMS:

COMMENTS OF INDIVIDUAL BOARD MEMBERS:

ADJOURNMENT: The meeting was adjourned at 7:12 p.m.