

**DESIGN REVIEW BOARD
MINUTES OF MEETING
August 9, 2023**

TIME IN: The meeting was called to order at 6:30 p.m.

MEMBERS PRESENT: Robert Anderton, Michael Lynch, Melissa Marino, Michael Nickoson, Matt Stiffler, Chad Wolniewicz, Rob Stillion

OTHERS PRESENT: Colin Brinkman, Ken Anderton, William McComas, Karen Beasley, Kathy Young, Marc Dilsaver, Stephanie Van Bourgondien, Jeff Beard, Ashley Gaver

APPROVAL OF THE MINUTES: The minutes from the July 12, 2023 meeting were approved as submitted.

CITIZEN COMMENTS: Mr. Dilsaver requested the Board add his Home Improvement Grant application to the agenda; the contractor moved up the start date of the project. Mr. Wolniewicz motioned to add the application to the agenda; voice vote all members agreed.

REPORT OF ADMINISTRATION:

HIRG Grant Applications:

- 1. An application for exterior improvements located at 1203 Tarragon Dr in the Suburban Residential (SRD) zoning district.**

Mr. Dilsaver presented the application to the board. He will be replacing the garage door; it is faded, dented and old.

Motion: Mr. Wolniewicz

VOTE: Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**

Approved 7 - 0

- 2. An application for exterior improvements located at 371 Wilderness Road in the Suburban Residential (SRD) zoning district.**

Ms. Berbee presented the application to the board. She would like to replace the master bedroom window; it is a double window. The window is cracked and damaged.

Motion: Mr. Anderton

VOTE: Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**;

Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**
Approved 7 - 0

3. An application for exterior improvements located at 470 Damascus Road in the Suburban Residential (SRD) zoning district.

Mr. McComas presented the application to the board. He is doing several home upgrades; new roof, replacing the soffit and gutters, replacing the vinyl siding and adding shutters.

Motion: Mr. Wolniewicz

VOTE: Mr. Anderton **YES**; Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**;
Mr. Stiffler **YES**; Mr. Wolniewicz **YES**; Mr. Stillion **YES**
Approved 7 - 0

OLD BUSINESS:

1. Certificate of Appropriateness in the Historic Design Review District: An application for exterior improvements and a mural located at 112 S Main Street (Second Chances) in the Uptown Commercial (UC) zoning district Parcel ID (2900090680000).

Mr. McCarthy presented the application to the board. A mural of trees with multiple colors shining through was proposed to the board. Several of the members did not like the heart carved into the tree. Mr. McCarthy will bring the final mural back to the Design Review Board after making some changes. There were some material changes proposed for the rear of the building; the applicant will work with City staff on materials.

Motion: Mr. Nickoson

VOTE: Mr. Lynch **YES**; Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**;
Mr. Wolniewicz **YES**; Mr. Stillion **YES**; Mr. Anderton **YES**
Approved 7 - 0

NEW BUSINESS:

1. Exterior Plan/Landscape Plan: An application for a proposed wall sign for Project Grow located at 12575 Industrial Parkway in the Manufacturing/Innovation (M/I) zoning district, Parcel ID (2700080170030)

Mr. Brinkman presented the application to the board. The applicant requested an illuminated wall sign above the entrance to the new Scott's warehouse building. The applicant will need to apply for a variance for the number of signs on the property. The sign looks like the typical 'Scotts' logo and meets the sign code sizes.

Motion: Mr. Lynch

VOTE: Ms. Marino **YES**; Mr. Nickoson **YES**; Mr. Stiffler **YES**; Mr. Wolniewicz **YES**;
Mr. Stillion **YES**; Mr. Anderton **YES**; Mr. Lynch **YES**

Approved 7 - 0

DISCUSSION ITEMS:

1. City Parking Lot Landscape Plan: Discussion regarding the Landscape Plan for the City Hall Parking Lot.

Ms. Gaver presented a rendering of the new City Hall parking lot. Ms. Marino suggested adding bike racks. Mr. Anderton likes the design of the swale and the landscape.

COMMENTS OF INDIVIDUAL BOARD MEMBERS:

ADJOURNMENT: The meeting was adjourned at 7:22 p.m.